



**First Nations of Northern Manitoba Child and
Family Services Authority**
Chief Financial Officer
Permanent Position

The First Nations of Northern Manitoba Child and Family Services Authority (Northern Authority) is responsible for administering and providing for the delivery of child and family services (CFS) to twenty-seven First Nation communities through seven mandated First Nations CFS agencies.

Responsibilities:

This position reports to the Chief Executive Officer, and is a key member of the Executive Management team. The CFO has the responsibility for the overall financial management of the organization including all aspects related to financial planning and control.

- Plans, organizes and coordinates the full range of financial management activities related to general ledger, accounts receivable /payable, cash management, payroll, billings and financial statement report preparation.
- Ensure that Northern Authority meets the financial reporting requirements of Authority funders, and that the Agencies are compiling with monthly financial reporting to the Northern Authority.
- Develop and ensure appropriate internal controls and financial procedures are established and followed.
- Participates in long-term strategic planning and evaluation related to the Northern Authority's goals and objectives.
- Works in collaboration with Executive Management to develop yearly budget for Board approval and prudently manages organization's resources within those budget guidelines and according to current legislation and regulations.
- Build and maintain strong and sustainable relationships with agencies, other CFS authorities and key stakeholders, as well as Northern Authority management and staff.
- Supervises the Finance Unit staff.
- Coordinates information technology systems and initiatives.

Qualifications:

- Bachelor's Degree in Business, preferably MBA and/or CA/CGA/CMA Designation.
- 5 - 7 years senior management experience.
- A combination of education and experience may be considered.
- Experience in working with governments in the funding negotiation process for non-profit organizations.
- Experience in accounting or financial management working with a variety of financial accounting and reporting systems.
- Demonstrated experience in developing and communicating policies and procedures.
- Excellent oral and written communication skills.
- Strong analytical and decision-making skills.
- Experience in a leadership role dealing with finance issues as it relates to CFS practices is preferred.
- The ability to speak Cree, Dene and/or Oji-Cree is an asset.

Conditions of Employment:

- Provide a satisfactory criminal records check, child abuse registry check and prior contact check prior to commencing employment.
- Valid Manitoba Driver's Licence and access to a vehicle.
- Travel to northern Manitoba communities may be required

Your cover letter and résumé must clearly indicate how you meet the qualifications. Please submit three professional references at time of application.

Salary: Competitive salary, based on qualifications

Deadline for Applications: April 25, 2018

Apply to:

Advertisement #NA0073

ATTN: Human Resources

First Nations of Northern Manitoba

Child and Family Services Authority

1616 King Edward Street

Winnipeg Manitoba R3H 0R5

Email: humanresources@northernauthority.ca

Phone: (204) 942-1842

Fax: (204) 942-1858

"We thank all who apply and advise that only those selected for further consideration will be contacted."

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter or resume if they are from any of the following groups: women, Aboriginal people, visible minorities and persons with disabilities.